

AQA Medical Student Service Leadership Project Grant

Title of Project:			
Correspondence address:			
Councilor name(s) and phone number(s)			
AQA # (if applicable)			
Payee Name:		Address to Send Check:	
	First Name	Last Name	Address
Dean			
AQA # (if applicable)			Email
Student leader			
AQA # (if applicable)			
Member			
AQA # (if applicable)			Email
Member			
AQA # (if applicable)			
Member			
AQA # (if applicable)			Email
Mentor leader			
AQA # (if applicable)			Email
Mentor			
AQA # (if applicable)			
Add more rows as needed. Include all members and mentors			

Checklist for submission to AQA councilor:

	Item	File Name
	Completed checklist	1-Checklist.pdf
	Four-page summary (single-spaced, 12 point type, 1-inch margins)	2-Summary.pdf
	Project description	
	Budget	
	Role of students in project preparation and execution	
	Description of team, team leaders, and leadership components	3-Team.pdf

	Description of AΩA chapter role in project	4-AOACchapter.pdf
	Description of the role of faculty mentor(s)/advisor(s) and leadership curriculum for students	5-Leadership.pdf
	Letter of support from faculty mentor(s)	6-Mentor.pdf
	Faculty mentor biosketch(es)	7-Biosketch.pdf

Checklist for submission to National Office by February 15, 2019

	Letter of endorsement from AΩA Councilor	8-Councilor.pdf
	Letter of endorsement from Dean	9-Dean.pdf
	Commitment of matching funds by Dean or school	10-Matching.pdf