



# ΑΩΑ Administrative Recognition Award

**Purpose:** Recognizes the invaluable work performed by Chapter administrative personnel.

**Eligibility:** Any staff member who has provided administrative support for a Chapter, for at least three years.

**The award:** \$500 cash award accompanied by a framed certificate of recognition from Alpha Omega Alpha.

**Dates:** Any time during the academic year; however, nominations are not accepted in July.

**Requirements:** The Chapter Councilor must use the online form to submit a letter of nomination noting the range of activities and length of service of the nominee along with a headshot of the nominee (file size >2 MB).

**Submission:** The nomination must be submitted online by the Chapter Councilor at [alphaomegaalpha.org/administrative\\_recognition.html](http://alphaomegaalpha.org/administrative_recognition.html).

The nominating Councilor must be an active member of ΑΩΑ.

For more information contact Laura Kimball at [adminaward@alphaomegaalpha.org](mailto:adminaward@alphaomegaalpha.org), or call (650) 329-0291.



The 2016 Administrative Recognition Award recipients

Thank you for all that you do!