



2019 Administrative Recognition Award

Recognize the invaluable work performed by Chapter administrative personnel.

Any staff member who has provided administrative support for a Chapter for at least three years is eligible.

A \$500 cash award and a framed certificate of recognition from Alpha Omega Alpha will be sent to the Councilor for presentation to the award recipient. After three subsequent years of continued service, a recipient becomes eligible to receive this award once again.

Awards may be submitted any time during the academic year. **No nominations accepted in July.**

The Chapter Councilor must use the online form, found at alphaomegaalpha.org/administrative_recognition.html, to submit a nomination noting the range of activities and length of service of the nominee along with a headshot of the recipient (file size >2 MB). The nominating Councilor must be an active member of ΑΩΑ. The recipient must submit a completed W-9 form.

Send questions to Libby Appel at adminaward@alphaomegaalpha.org

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